

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING  
HELD THURSDAY, DECEMBER 14, 2017 AT 2:00 P.M. IN THE ECUA BOARD  
ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK,  
PENSACOLA, FL**

**Members present:** Lois Benson, Chairman  
Dale Perkins, Vice Chairman  
Vicki Campbell  
Elvin McCorvey  
Larry Walker

**Counsel present:** Bradley S. Odom

**Staff present:** Steve Sorrell, Executive Director  
Nathalie Bowers, Public Information Officer  
Linda Iversen, Executive Assistant to the Board  
Bill Johnson, Director of Engineering  
Jim Roberts, Public Information Officer  
Patty Sheldon, Director of Finance  
Justin Smith, Assistant Director of Finance

**ITEM 1 – INVOCATION AND PLEDGE OF ALLEGIANCE**

Prior to calling the regular meeting of the Board to order, Ms. Campbell provided the invocation and led the Pledge of Allegiance.

**ITEM 2 – CALL TO ORDER**

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:01 p.m.

**ITEM 3 – ADOPTION OF AGENDA**

Mr. Sorrell added items 14 (a) and 14 (b) to the agenda.

Ms. Campbell added “update on Creekwood Subdivision” to the agenda.

Mr. Odom requested that item 9(c) – Adoption of Resolution 17-21 be removed from the agenda as the documents referred to in the resolution have not been received.

A motion was made by Dr. Walker, seconded by Ms. Campbell, to approve the agenda as presented and amended. Motion carried 5-0.

Board meeting 12/14/17

**ITEM 4 - PUBLIC HEARINGS:**

- (a) 2:00 p.m. – Proposed establishment of revised residential sanitation service charges in Santa Rosa County, Florida, as well as the Town of Jay, Florida

Chairman Benson convened the public hearing at approximately 2:03 p.m. There were no comments from the audience and the hearing was closed.

- (b) Adoption of Resolution 17-19

A motion was made by Mr. Perkins, seconded by Dr. Walker, to adopt Resolution 17-19 - A FINAL RATE SETTING RESOLUTION ESTABLISHING REVISED RESIDENTIAL SANITATION SERVICE CHARGES IN SANTA ROSA COUNTY, FLORIDA AS WELL AS THE TOWN OF JAY, FLORIDA; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

- (c) 2:00 p.m. – Proposed revision to the Fats, Oils, and Grease Program

Chairman Benson convened the public hearing at approximately 2:04 p.m. There were no comments from the audience and the hearing was closed.

- (d) Adoption of Resolution 17-20

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to adopt Resolution 17-20 - A FINAL RESOLUTION REVISING THE FATS, OILS, AND GREASE PROGRAM; PROVIDING AN EFFECTIVE DATE. Motion carried 4-1 with Ms. Campbell voting against the motion.

**ITEM 5 – OPEN FORUM**

There were no comments from the audience.

**ITEM 6 - PRESENTATIONS:**

- (a) Special Recognition Award to Mr. Josh Womack

Dr. Walker presented the Special Recognition Award to Mr. Josh Womack for his service as a member of the ECUA Citizens' Advisory Committee.

Board meeting 12/14/17

(b) Presentation of an *Outstanding Environmental Stewardship Award*

Chairman Benson presented the Outstanding Environmental Stewardship Award from the Florida Department of Environmental Protection – Northwest District, and Mr. Sorrell explained that this was the top award that FDEP provides.

ITEM 7 - APPROVAL OF MINUTES:

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to approve the minutes of the Organizational Board meeting of November 16, 2017, and the Regular Board meeting of November 16, 2017 as presented. Motion carried 5-0.

ITEM 8 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 12/06/17

A motion was made by Ms. Campbell, seconded by Dr. Walker, to approve the following recommendations for items F. through H. as presented. Motion carried 5-0.

F. Extension of contract – Air release valve replacement

Approve the second of two optional one-year contract extensions with Pensacola Concrete Construction Co., Inc., for the demolition and installation of air release valves in the wastewater collection system, based upon the mutual agreement of both parties, that there will not be an increase in the prices in their original bid, with funding from CIP Project RS423D.

G. Replacement parts for automatic meter reading meters

Approve the use of \$600,000 from operating contingencies for purchase of approximately 4,650 replacement registers from Neptune at a cost of \$129 per unit. These two-part replacement registers will include a new 20-year warranty with full replacements of any defective unit during the first ten-year period.

H. Navy Point sewer expansion, Phase 3-Lateral restoration and resurfacing

Waive the standard bidding requirements and award the contract for Navy Point Sewer Expansion, Phase 3 – Lateral Restoration and Resurfacing to Panhandle Paving & Grading in the total bid amount of \$162,825.50 with funding from CIP Project CS317.

Board meeting 12/14/17

**ITEM 9 - OPERATIONAL ITEMS:**

(a) **Award of bid – Pen Haven gravity sewer upgrade**

A motion was made by Mr. McCorvey, seconded by Dr. Walker, to award the contract for the Pen Haven Gravity Sewer Upgrade project to the lowest bidder, Big Sky Underground, LLC, Pensacola, Florida, in the base bid amount of \$353,380.74, with funding through a transfer of \$390,000.00 from CIP Project RI700 - Inflow and Infiltration Reduction to CIP Project RS627F - Pen Haven Gravity Sewer Upgrade. Motion carried 5-0.

(b) **Well Line Road lift station #143 replacement-Power of Eminent Domain**

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to authorize the Board Chairman to formally request the approval of the Board of County Commissioners for Escambia County, Florida for ECUA to exercise its power of eminent domain for purposes of securing the real property generally located at 400 Well Line Road, Cantonment, Florida. Motion carried 5-0.

(c) **Adoption of Resolution 17-21**

This item was removed from the agenda.

**ITEM 10 - INFORMATIONAL REPORTS**

None.

**ITEM 11 - EXECUTIVE DIRECTOR'S REPORT**

Mr. Sorrell also provided an update on the status of the following:

- (a) Guillemard tank project
- (b) Pensacola Beach tank project
- (c) Composting Operation
- (d) Thousand Oaks Subdivision project

**ITEM 12 - ATTORNEY'S REPORT**

Mr. Odom reported that the closing on the 3726 Navy Boulevard property has occurred and thus ECUA no longer owns the property.

Board meeting 12/14/17

**ITEM 13 - UNFINISHED BUSINESS**

(a) Creekwood Subdivision (Campbell)

Ms. Campbell thanked all those involved in assisting with the resolution of the issue of the Creekwood Subdivision private lift station.

**ITEM 14 - NEW BUSINESS**

(a) Award of contract – Villa well vessel coating replacement

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to award the contract to K2 Mansfield Industrial, as the lowest cost proposal in the amount of \$148,900, with funding through a transfer from CIP Project RW901Z - Well Maintenance and Testing. Motion carried 5-0.

(b) Notification of Emergency Purchase –Blue Angel force main replacement-Segment 1

For information only – no action required.

**ITEM 15 - BOARD COMMUNICATIONS**

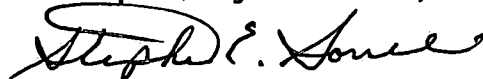
(a) Chairman Benson informed the Board of a bill that is being considered in Tallahassee that would require customers to be reimbursed for sanitation services that are not provided when the customer's garbage is not picked up – missed pick up. Further, she will be traveling to Tallahassee to determine the status of the bill and the direction it is going.

(b) Chairman Benson reminded the members that the time for the Board meetings will change to 3:00 p.m. beginning in January.

**ITEM 16 – ADJOURNMENT**

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 2:58 p.m.

Respectfully submitted,



Stephen E. Sorrell  
Executive Director and  
Secretary

Board meeting 12/14/17

APPROVED BY THE ECUA BOARD  
IN REGULAR SESSION ON 01/25/18.

- (X) Without corrections/amendments.
- ( ) With corrections/amendments being: